



SUBJECT: RECORDS ACCESS AND MANAGEMENT

385326(7R SURYLGHOSRVOILGF WUR 6RXV KUHUFQ 8WDK BQHLV WU
PDQDJHPHQW PDWWHUV SXUHFWDUGW WREW VWHDFRHW Q\$FHWG
*5\$0\$ 7LWOH 8WDBSARHG \$QQ W WLG

\$ 5HIHUHQFHV

8WDK &RSH \$QRWDWHG
8WDK &RSH \$QRWDWHG
% WKURXJK 8WDK &RSH \$QRWDWHG
% WKURXJK 8WDK &RSH \$QRWDWHG
7KH)DPLO\ GXFDFWLRQ \$FHW W X FNOG\3UL
\$PHQGPHQW
7KH 6WXGHQ\ \$FW RI

% 'HILQLWLFQV

&QDVVLH FODVLRIQDWLRQ GHODV DMLYHQGR WPKH I
PDDO GHV HUPLQLQV ZKHWK HUH DRWIGFRUGLQIRUF
UHFVXUVEYDWH FROWUROOHG SURWHFWHG
ROG W *5\$0\$ \$HFW RQ E

'NVEJQDWLWLDWLRQ GHVGHUQDWMLYHQGR WPKH I
LGLFDWLQJ EHVHGLRQUWK HDPHDRDGMW\ ZLWK
WKH SURVWLFDWLRQ WKDW D PDMRULW\ RI U
ZRXOG EHVJLYHQ LI FODVVLILHG

(IH SV UHFVW UHFVUGV DUFHFWFRUGV WR Z
UHFVWUFWHG SXUVXDQWWB WFXWHWUHGHDOQRV
IHSHUD) UMXXRQDWLRIU HGXFDFWLRQ LQVWLWXW
DQDFWLRQUPDWLRQ WKURXJK 6SRQWRULHFWHG
5HYHDFK 7HFKQRORJ\ 7UDQWUURXJGV %
7KH)DPLO\ (GXFDWLRQ \$FW RI %XFN
\$PHQGPHQW

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\$ 5HFRUGV VXE XQLWV LQW WKH BQOYEVWLVXWHW WZEVW
WKH 8QLYHUVLW\ WKH EXMLQWV WDFH W I DDFUDG H F
XQLWV

FORMER POLICY USE

SOUTHERN UTAH UNIVERSITY
Policies and Procedures

Policy # 5.39
Date Approved: 07/17/92
Date Amended:
Reviewed w/ No Changes:



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Office of Responsibility: VP FA
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(\$SSHDOV IURP LQGLYLGD DORFUR QVH SOW WWHQHD DFFX
UHFR\$G V LQGLYLGXDO PD\ FRFRPISOW WWHQHD DFFRIUDIFF
FRQFHUQLQJ KLP RUVKHFU G\$SMDRQVIURPH JRYHUQH
\$GPLQLV3WURDFWGXH HV \$FW 8\$3\$ \$SSHDOVHIURP V
FRQGXFWHG LQIRUPDOO\ UDWKHUQWRKUPDORUPDOO\ S