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- I. PURPOSE: To establish a university excused absence policy for students participating as representatives of Southern Utah University at academic events, artistic performances, or as an athlete, manager, trainer in NCAA intercollegiate competitions, as well as high pr—eligible for consideration as an excused absence. (Exception: When SUU is the institutional host for a Conference or NCAA Championship, student athletes from SUU may be permitted to miss class for practice; however, every effort should be made to schedule such practice at a time with minimum effect on missed classes.)
- B. This policy excludes those academic endeavors that require the completion of a predetermined number of contact hours, as in clinical/lab/studio experiences, field placements or internships. In these instances, the maximum number of absences will be determined by the program director, department chair, or academic dean. This policy does not supersede program accreditation requirements.
- C. In no case, should the number of consecutive days missed for an excused absence exceed 5 regularly scheduled school days.
- D. No athletic events, except for Conference or NCAA Championships, may be scheduled during final exam periods.

III. STUDENT RIGHTS AND RESPONSIBILITIES

- A. Students shall inform their instructor of dates they will miss class due to an excused absence prior to the date of that anticipated absence. For activities whose schedules are known prior to the start of the semester, students must provide their instructors a written schedule during the first week of the semester showing days they expect to miss class. For other university excused absences, students must provide each
 - a. are excused.
 - b. Students should be aware that excessive absences, whether or unexcused, may affect their ability to do well in class.
 - c. Any student who feels he or she has been treated unfairly by absences may appeal via the process described in Policy 1 Student Complaints.

