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**SUBJECT: GRADUATION REQUIREMENTS**

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I. PURPOSE: This policy establishes undergraduate requirements for graduation, including student honors

II. REFERENCES

SUU Policies and Procedures, 6.5 Undergraduate Admissions

SUU Policies and Procedures, 6.13, Grading

SUU Policies and Procedures, 6.19, Grade Appeal

SUU Policies and Procedures, 6.47, Transfer Credits

SUU Policies and Procedures, 6.31, Academic Standards

SUU Policy and Procedures 6.53, Graduate Graduation Requirements

SUU Policies and Procedures, 11.2, Student Conduct Code

SUU Policies and Procedures, 11.4, Student Complaints

III. POLICY

A. Undergraduate Degrees: Baccalaureate General Requirements

1. A minimum of 120 semester credit hours in courses numbering 1000 or higher.
2. Of the minimum total hours, 40 semester hours must be in upper division courses (3000 or above); and of the minimum total hours required for graduation, at least 30 credits must be completed at SUU or through classes offered by distance education through SUU. A minimum of 20 of these credits must be completed in upper-division courses, of which at least 10 credits must be completed in courses required by the student's major. Military credit, special examination, experiential credits and credits awarded by department decision do not qualify for resident hours. Each major may have residency requirements in addition to the SUU requirements.

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3. A minimum cumulative Grade Point Average (GPA) of 2.0 for all work completed at SUU, as well as a combined overall GPA of 2.0, must be attained; some majors and minors may require a higher GPA.
4. Completion of SUU general education, experiential education, major (or composite major) and/or minor coursework.
5. All financial obligations to the university must be cleared.
6. SUU offers the following baccalaureate degrees: Bachelor of Arts (B.A.); Bachelor of Science (B.S.); Bachelor of Science/Nursing (B.S.N.); Bachelor of Fine Arts (B.F.A.); Bachelor of Music (B.M.) and Bachelor of Interdisciplinary Studies (B.I.S.). Not all baccalaureate degree types are offered in all majors. Each degree has specific course requirement that must be completed.
7. A major requires a minimum of 30 credit hours. A minimum of 16 semester credit hours is required for a minor.

*NOTE: Limiting the number of credit hours for composite degrees to 60, is NOT current practice at SUU, although the above statement is in the catalog. A quick review of a few programs in the catalog showed that beyond general education and electives credit hours required in composite majors: Physical Science, 65; Chemistry Professional, 69, Geology Professional, 79; Computer Science, 77; Computer Science in GIS, 72; and Integrated Engineering, 82.*

- B. Undergraduate Degrees: Associate Degree General Requirements
1. SUU offers the Associate of Applied Science (A.A.S.); the Associate of

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required for the second major is less than 15 semester credit hours. If a student later decides to complete only one of the two major programs, any minor requirements are reinstated.

4. The requirements for both majors must be completed when the student files for graduation.

If a student decides to graduate with a single major and to continue work towards the second major at a later time, the policy and regulations concerning a Second Baccalaureate Degree will then apply. (See below.)

E. Institutional Certificates: General Requirements

1. A minimum of 12 semester credit hours must be completed in residence at SUU. Military credit, special examination, experiential credits and credits awarded by department decision do not qualify for residential hours.
2. Requirements for institutional certificates are described in the department listings in the university catalog.

F. Second Baccalaureate Degree

1. The first baccalaureate degree must have been previously conferred by an accredited or otherwise recognized college or university. The first and second baccalaureate degree may not be awarded during the same semester or term.
2. A minimum of 30 semester hours must be earned in residence at SUU. These 30 credits represent academic work beyond the requirements for the first degree and therefore must be in courses that were not applied towards the requirements for the first degree.
3. For students whose first baccalaureate degree is also from SUU, credits earned in conjunction with but beyond the minimum credits required for the first degree may be applied toward the second baccalaureate degree. However, a minimum of 18 semester hours must be earned at SUU after the first baccalaureate degree is conferred.
4. All of the requirements of the second declared major must be fulfilled by a combination of previous course work and the required additional 30 semester hours.

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5. A minor may be required for a second baccalaureate degree as specified by the major department.
6. Additionally,
  - a. Foreign Language Requirement: If the first degree is not a Bachelor of Arts degree and the second baccalaureate degree is to be a Bachelor of Arts, the current SUU foreign language requirement must be met by some combination of courses taken as part of the first baccalaureate degree and/or courses taken in conjunction with the second degree.
  - b. Science Requirement: If the first degree is not a Bachelor of Science degree and the second baccalaureate degree is to be a Bachelor of Science, the current SUU science requirement must be met by some combination of courses taken as part of the first baccalaureate degree and/or courses taken in conjunction with the second degree. The courses used to satisfy this requirement must be over and above the general education requirements for science.
7. The general education requirements associated with the second baccalaureate degree shall be considered satisfied if the first baccalaureate degree was conferred by an accredited or otherwise recognized college or university.

G. Honors at Graduation

1. Candidates for graduation may receive honors in relation to their academic achievement. Honors are based on the cumulative GPA and will have the appropriate designation indicated on transcripts and diplomas.
2. GPA criteria for honors in a baccalaureate degree program are *Summa Cum Laude*, 3.8 or higher; *Magna Cum Laude*, 3.6 – 3.799.
3. The Honors Program awards University Honors. To attain University Honors, a student must complete a minimum of 20 semester credit hours in University Honors classes with a cumulative GPA of 3.5 or higher.

H. Awarding of Multiple Degrees

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